



Sharon K. Harvey Memorial Foundation, Inc.
Zeta Phi Beta Sorority, Inc.
Tau Eta Zeta Chapter
Archonette Book Scholarship

SUBMISSION DATE

All application materials must be postmarked no later than February 15 and returned to the following address:

Sharon K. Harvey Memorial Foundation, Inc.
P.O. Box 16465
Baltimore MD 21217

EVALUATION CRITERIA

Applications for the Archonette Book Scholarship are evaluated according to the following criteria:

1. Must provide a comprehensive and complete application (Type or Neatly Print in Dark Ink)
****Incomplete or late applications will not be considered.**
2. Must be an active member of Zeta Phi Beta Sorority, Inc. – Tau Eta Zeta Chapter’s Archonette Club.
3. Must have an overall grade point average of 2.5 (C+) or greater.
4. Must be accepted to or attending a two-year or four-year college or university.
5. Must submit a letter of recommendation from the Archonette advisor.
6. Must not have received any other scholarship from Tau Eta Zeta Chapter.
7. Must submit scholarship application by February 15 (including most recent transcript and written essay).

APPLICATION PROCESS

1. Obtain an application from the advisor, a Zeta Phi Beta Sorority, Inc. – Tau Eta Zeta Chapter member, or the Tau Eta Zeta Web site, located at www.zphib-thz.org.
2. Obtain and submit an official high school transcript.
3. Submit **three copies** (original and two copies) of your completed scholarship application, written statement, letters of recommendation, proof of community service, and one original transcript by February 15.

ADDITIONAL INFORMATION

- The Archonette Book Scholarship will be awarded based on participation in the Archonette Club. In addition, awards will be based on the evaluation criteria. Transcript grades will be considered, but are not the only basis for selection.
- The Scholarship(s) will be awarded in the amount of \$250. Scholarship recipients will be notified by mail and will be recognized during Tau Eta Zeta Chapter’s Finer Womanhood Luncheon in March.
- Funds will be released upon receipt of proof of registration into a two-year or four-year college or university and most recent transcript. Proof of registration must be on official college or university letterhead. Scholarship checks will be forwarded directly to the bursar’s office made payable to the scholarship recipient and the college.



Sharon K. Harvey Memorial Foundation, Inc.
Zeta Phi Beta Sorority, Inc.
Tau Eta Zeta Chapter
Archonette Book Scholarship
Application

Please type or print legibly.

PART I: PERSONAL INFORMATION

_____		_____		_____	
Last Name		First Name		MI	
_____		_____		_____	
Address		City		State	Postal Code
_____				_____	
Telephone Number (xxx) xxx-xxxx				Email Address	
_____			_____		
Father's/Guardian's Name			Mother's/Guardian's Name		

PART II: EDUCATIONAL INFORMATION

Name of High School	

Name of High School Counselor	
Counselor Telephone Number (xxx) xxx-xxxx	

Cumulative Grade Point Average*	

* High School transcripts must be provided directly from the school in a sealed envelope addressed to the Sharon K. Harvey Memorial Foundation, Inc.

EDUCATIONAL PLAN

Expected College Major	Career Goal

Identify each of the colleges/universities to which you have applied. Please add a separate sheet of paper, if needed.

Name & Location of School

Name & Location of School

Part III: Written essay (300-500 word maximum)

On a separate sheet of paper, please provide a typewritten statement describing your experience as an Archonette and how it has helped you prepare for the social, economic, and political challenges facing the survival and prosperity of your community.

PART IV: RECOMMENDATIONS

One letter of recommendation must accompany this application. The letter of recommendation must be written and submitted by an Archonette advisor who can verify your involvement in community service. **Applications submitted without this supporting documentation will not be considered.**

The letter of recommendation should clearly identify the name of the Archonette and address why she deserves our support. All letters should be submitted in sealed envelope and included with the final application package.

PART V: EXTRACURRICULAR ACTIVITIES

Please describe in paragraph format your involvement/participation in any of the following areas:

- **HIGH SCHOOL CLUBS/ATHLETICS/COMMITTEES**
- **COMMUNITY SERVICE PROJECTS/RELIGIOUS ACTIVITIES/VOLUNTEER SERVICE**

PARENT/STUDENT SIGNATURE

I hereby affirm that I am an active member of Zeta Phi Beta Sorority, Inc. – Tau Eta Zeta Chapter’s Archonette Club and that all the statements presented in this application are true. I have enclosed the necessary high school transcript and other supporting documentation. I am willing to provide additional information should it be required. Should I be selected, I am willing to appear at the awards luncheon to receive the award letter. I agree to abide by all rules and regulations governing the decision and award of the Sharon K. Harvey Memorial Foundation, Inc.

I hereby affirm that the information presented in this application is true to the best of my knowledge. I hereby understand that any information submitted falsely will result in forfeiture of the scholarship.

Applicant’s Signature Date

Parent/Guardian Signature Date

PLEASE NOTE: Both the applicant and parent/guardian signatures are required.